

# A G E N D A

## Strategic Monitoring Committee

Date: **Monday, 28th April, 2008**

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Time: **9.30 a.m.**

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Place: **: The Council Chamber, Brockington,  
35 Hafod Road, Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

*For any further information please contact:*

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**County of Herefordshire  
District Council**



# AGENDA

## for the Meeting of the Strategic Monitoring Committee

**To: Councillor PJ Edwards (Chairman)  
Councillor WLS Bowen (Vice-Chairman)**

**Councillors PA Andrews, WU Attfield, KG Grumbley, TM James, RI Matthews, AT Oliver, SJ Robertson, RH Smith and JK Swinburne**

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<p><b>1. APOLOGIES FOR ABSENCE</b></p> <p>To receive apologies for absence.</p>	
<p><b>2. DECLARATIONS OF INTEREST</b></p> <p>To receive any declarations of interest by Members in respect of items on the Agenda.</p> <p><b>GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS</b></p> <p>The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.</p> <p>A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.</p> <p>Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.</p>	
<p><b>3. MINUTES</b></p> <p>To approve and sign the Minutes of the meeting held on 20 March 2008.</p>	7 - 14

<b>4.</b>	<b>SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY</b>	
	To consider suggestions from members of the public on issues the Committee could scrutinise in the future.	
<b>5.</b>	<b>INTEGRATED PERFORMANCE AND FINANCE REPORT</b>	
	To report:	
	<ul style="list-style-type: none"> <li>i the Council's performance for the operating year 2007-08 against the Annual Operating Plan and national performance indicators used externally to measure the performance of the Council;</li> <li>ii partnership performance in delivering the Local Public Service Agreement, Local Area Agreement and Herefordshire Community Strategy; and</li> <li>iii performance against revenue and capital budgets and corporate risks for the period to February 29<sup>th</sup> 2008</li> </ul>	
	<b>(REPORT TO FOLLOW)</b>	
<b>6.</b>	<b>OFFICE ACCOMMODATION STRATEGY OPTIONS APPRAISAL</b>	15 - 28
	To propose that the Committee forms a working group to consider the briefing paper on office accommodation strategy options; and	
	To seek the Committee's views on a proposed process (including joint working with PCT colleagues) and timetable for developing an integrated office accommodation strategy for the Council and PCT.	
<b>7.</b>	<b>REVIEW OF ICT SERVICES</b>	29 - 32
	To consider the scoping statement for a Scrutiny review of ICT Services.	
<b>8.</b>	<b>DEFINITION OF SENIOR CITIZENS IN COUNCIL POLICIES</b>	33 - 34
	To note the response to a request from a member of the public that the Committee examine whether there was a lack of consistency in the Council's definition of senior citizens in its policy documents.	
<b>9.</b>	<b>SCRUTINY ACTIVITY REPORT</b>	35 - 38
	To consider the work being undertaken by the Scrutiny Committees.	
<b>10.</b>	<b>WORK PROGRAMMES</b>	39 - 46
	To consider the Scrutiny Committees' current and future work programmes.	